

Freight Policy



Ergonomic Product Orders:

- \$150 list or more ship freight free.
- \$10 shipping and handling charge applies to orders less than \$150 list.
- Please indicate any **special services** required at the time the order is placed. Additional charges may apply, **see below**.

NewHeights™ / R-Style™ Furniture Orders:

- \$5,000 list or more ship freight free.
- \$100 shipping and handling charge applies to orders between \$150 and \$5,000 list.
- \$10 shipping and handling charge applies to orders less than \$150 list.
- \$50 freight charge for **one** Wire Management Box (XWMB36, XWMB48, XWMB60, XWMB72), Joey Pedestal (XPES310BF), or Student Flip Desk (FS2430HBP) if ordered separately.
- Products are shipped prepaid and are shipped in the most direct and economical manner.
- Please be sure to provide complete and accurate street address including telephone number. We cannot ship any items to a P.O. Box. If the address is incomplete or incorrect, it may delay delivery of your order.
- Freight policy applies to dock-to-dock business addresses in the continental U.S.
- Please indicate any **special services** required at the time the order is placed. Additional charges may apply, **see below**.



Special Services:

Applies to All Products Including NewHeights, R-Style and Ergonomics

| | |
|----------------------------------|----------------|
| Call Before Delivery (LTL) | NC |
| Residential (LTL) | \$60 |
| Lift Gate* (LTL)..... | \$75 |
| Inside Delivery (LTL) | Call for Quote |
| Limited Access** (LTL)..... | \$75 |
| FedEx Ground Residential | \$10 |

* *Lift gate is required if recipient does not have a means to move the shipment off the truck to ground level, such as a fork lift.*

***Confined area where a tractor trailer cannot maneuver or there is a restriction, secure area such as school, military base, etc.*

Updated: 8/12/2019